

Private Lodging Business



To all business operators that outsource waste disposal to licensed companies

Waste generated by private lodging businesses must be separated from household waste and properly disposed of **as commercial waste** under the responsibility of the lodging business operator. When you outsource your waste disposal to a licensed company, please make sure to follow the rules regarding waste sorting and disposal methods, and strive to maintain the local living environment to prevent neighborhood issues such as litter or foul odors.

1 Please comply with the Act on Waste Management and Public Cleaning

The Waste Management and Public Cleansing Act stipulates that commercial waste must be separated into industrial waste and general waste, and that it must be stored and disposed of properly to prevent sewage and foul odors from leaking outside. Waste disposal should be outsourced to a licensed company that has been approved by the Governor of Tokyo for industrial waste, or by the Mayor of Adachi City for general waste.

※ Please see the back for key points on waste separation and contracting.

2 Please make lodging guests well known about garbage separation and other rules.

Please make lodging guests well known about garbage separation, such as by displaying instructions in easily visible locations. Additionally, facility managers should double-check the separation status of garbage before handing waste over to licensed companies.

3 Please consider working hours when outsourcing

Garbage collection operations may cause neighborhood disputes due to the loud noise emitted by garbage truck. When outsourcing garbage collection for lodging facilities located in residential areas to licensed contractors, please include conditions such as avoiding late-night or early-morning operations.

4 Penalties under the Act on Waste Management and Public Cleaning

Penalties under Act on Waste Management and Public Cleaning are severer than other laws. Furthermore, illegal dumping of waste may result in fines not only for the individual but also for the responsible corporation. (Dual Penalty Provision: Maximum fine of up to 300 million yen) Even after outsourcing waste disposal to a licensed company, verify through manifests and other means that the waste is properly processed until the very end.

【Main Penalties under Act on Waste Management and Public Cleaning】

Type of Violation	Penal Provisions
Illegal dumping and illegal incineration of the waste (Please ensure thorough separating of waste plastics, as delivering them to an incineration plants may be considered illegal dumping.)	【Article 25】 Imprisonment for not more than five years or a fine of not more than ten million yen, or both
Violation of the prohibition on outsourcing to unlicensed companies	
Violation of the order for measures (failure to comply with the order for measures)	
Violation of an improvement order (failure to comply with an improvement order) for the matters related to the standards for waste disposal and storage	【Article 26】 Imprisonment for not more than three years or a fine of not more than three million yen, or both:
Violation of the standards for commissioned waste management (failure to include required items in the contract and failure to attach a copy of the permit)	
Failure to issue a waste control sheet (manifest), failure to enter required information, or making false entries	【Article 27-2】 Imprisonment for not more than 1 year or a fine of not more than 1 million yen:
Violation of the obligation to retain the waste control sheet (manifest)	
Violation of an order to take proper measures when the waste control sheet (manifest) has not been received	
Violation of a reporting order, Refusal to permit an on-site inspection or obstruction of the inspection	【Article 30】 a fine of not more than 300,000 yen



How to outsource to a licensed waste disposal company

Separate industrial waste and general waste.

※ Note that this differs from the separation of household waste. For detailed separation, please consult with your licensed contractor.

Industrial Waste



Styrofoam, plastics, metals, glass, etc.

General Waste



Non-industrial waste, such as food waste, waste paper, wood scraps, and textile scraps, etc.

Key points for waste disposal outsourcing

Please commission the disposal of industrial waste to a waste disposal company licensed by the Tokyo Metropolitan Government. For industrial waste, you must enter into written contracts with licensed companies separately for collection and transportation, and for disposal. The contract must include the required items stipulated by law, such as the type of waste, the planned disposal quantity, the disposal fee, and the prohibition of subcontracting.

Search waste disposal companies here



Please commission the disposal of general waste to a waste disposal company licensed by Adachi City. The maximum fee for waste disposal payable to a licensed company is 46 yen per kilogram. Ensure that you do not pay the commissioned company more than the maximum disposal fee.

To clarify responsibility for waste disposal, a written contract should also be drawn up for general waste disposal.

Search waste disposal companies here



Waste Control Sheet (Manifest)

Regardless of the amount of waste generated, when outsourcing industrial waste disposal to a licensed company, the business operator must prepare an industrial waste management form and submit it to the contractor. Ensure that the waste is being properly disposed of through the appropriate route.

In the following cases, you must complete a general waste management form and submit it to the receiving facility:

- ① When delivering an average of 100 kg or more of general waste per day (3 tons per month) to a waste incineration plant, or similar facility.
- ② When making a temporary delivery to a waste incineration plant or similar facility.

Waste control sheets (manifest) must be retained for five years.